

Shasta Valley Cemetery District

Regular Board Meeting Minutes

June 19, 2019

The Shasta Valley Cemetery District Board of Trustees meeting was called to order on June 19, 2019, at 9:30 a.m. The meeting location was 1312 Fairlane Rd, Yreka, CA.

Present: Trustee McNeil, Trustee Bray, Trustee Osborn, Carla Alcorn, District Office Administrator and Richard Schnepf, District Grounds Administrator

Public Present: Doris Callison and Pat Williams

Doris Callison said she visited the Anderson cemetery and they had small columbarium's. She thought we should consider getting some also. Board commented that we have checked into adding some but they are cost prohibitive. Doris also said that Fort Jones Cemetery was applying for a grant under Prop 68, for a historical walking trail. She suggested we do the same. Rich said we already have a historical trail in Evergreen.

Correspondence: Returned Survey Card – positive. A complaint was received from Jean Harris/Jean Hume regarding the Northeast Section of Evergreen Cemetery. It looks awful with the sweet pea climbing over the headstones. Why wasn't it cleaned up for Memorial Day?

Approval of Minutes: Trustee Osborn made a motion to approve the Minutes of the May 15, 2019 Board Meeting, Special Meeting May 22, 2019 and Special Meeting on June 6, 2019. Trustee Bray seconded the motion. Motion carried.

Approval of Income & Expenditures: Total Income for April was \$7,336.57. Total Expenditures were \$13,411.56. Trustee Bray made a motion to approve the Income and Expenditures for May 2019. Trustee Osborn seconded the motion. Motion carried.

District Grounds Administrator Report: The month of May was spent doing cleanup for Memorial Day. Deadwood on showed up two days of the 10 days scheduled, so there were a lot of leaves that did not get picked up and half of the Northeast Section did not get cleaned. Rich said he did not clean up some graves that too many items on the. Martha Overman and a group of volunteers from the LDS Church have volunteered to do some cleanup in Evergreen. The outlying cemeteries look bad with weeds up to your waist. Someone mowed Foulke Cemetery and Rich was grateful for that. It would be nice if someone would do the other cemeteries. Curbing is deteriorating all over. The pine tree in Eagles Section was taken down by Dustin Brown and paid for by Lisa Bray.

District Office Administrator Report: Carla asked Trustee Osborn is he had checked into building a website for the District. He said he would not be building it. Board requested Carla to get proposals from local computer techs. Carla suggested that the Board consider tree urns in the new section of New Southwest. Board told Carla to check into the costs.

Board Member & Committee Reports

Employees Administration.....Rory McNeil
Cemetery ImprovementsJim Bray & Donna Bacigalupi
Finance.....Jim Bray & Gary Freeman

Policy & ProceduresGary Freeman
Public Relations.....Donna Bacigalupi
Girdner's Liaison.....Rory McNeil

Board Member & Committee Reports (continued)

Trustee Bray reported that he is still working on the survey for contracting out burials, weed control, equipment and routine maintenance.

Policies & Procedures: This time is set aside for Trustees to request changes to District Policies items to be put on the next meeting Agenda .

Old Business: This time is for discussion and possible action of any unfinished business previously discussed and listed here.

None

New Business:

1. Alpine Consulting – Modification of Irrigation Infrastructure in proximity to Little Shasta Cemetery. The Cowley water division box will be relocated. Maps were provided for the Board to see where the work would be done. Rich requested notice when the work would be done in case there is a burial scheduled during that time. Trustee Bray made a motion to approve the alignment change as presented. Trustee Osborn seconded the motion. Motion carried.
2. Transfer of Funds to PARS – tabled to future meeting. The Resolution needs to be approved by County Counsel.
3. Cemetery Fees Review/Change – Trustee Bray made a motion to leave the fees the same. Trustee Osborn seconded the motion. Motion carried.

Adjournment: There being no further business, meeting was adjourned at 10:45 a.m.

Approved this date, by a vote of: Yes _____ No _____

Rory McNeil, Chairman of the Board Date

Carla Alcorn, Board Secretary Date