Shasta Valley Cemetery District
Regular Meeting Agenda
Wednesday November 25, 2026 - 10:00 A.M.
County Administration Office
1312 Fairlane Rd, Yreka, CA

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is a need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes and will not necessarily be considered in the indicated order. Details concerning agenda items are available for public reference during normal working hours at the District Office.

Call to Order and Roll Call

1. **Public Present:**

2. **Public Comment on any agenda item - Open or Closed** The Board of Trustees of Shasta Valley Cemetery District appreciates and encourages public interest and welcomes questions and opinions at all meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

3. **Correspondence:** Survey Cards

4. **Approval of the minutes from the last meeting** - The Board of Trustees will approve the Regular Meeting Minutes held on September 16, 2026.

5. **Approval of Income & Expenditures** - The Board of Trustees will review/approve the Income and Expenses for September and October 2026. The Board will sign Warrant Requests, payroll, retirement/health benefits journals and fuel vouchers

6. **District Grounds Administrator Report** - **Action may be taken on items discussed** this is an oral and written report.

7. **District Office Administrator Report - Action may be taken on items discussed** this is an oral report

8. **Board Member & Committee Reports** - Time set aside for comments from board members, **action** may be taken on items discussed. Trustees may request an item to be put on the next meeting agenda.

Employees Administration……. Rory McNeil
Cemetery Improvements …… Donna Bacigalupi & Jackie Terwilliger
Finance……Jackie Terwilliger

Policy & Procedures ……Rory McNeil
Public Relations…….. Donna Bacigalupi & Jackie Terwilliger
Girdner's Liaison……. Rory McNeil

9. **Policies and Procedures** This time is set aside for Trustees to request items be put on the next meeting agenda for discussion and possible changes to District Policies.

10. **Old Business** -Discussion and possible action of any unfinished business previously discussed and listed here.

    1.

12. **New Business** – Discussion and possible action of any new business.

Adjournment - The regular meeting of the Shasta Valley Cemetery District will be adjourned.
Next Meeting: December 16, 2026 10:00 am to 11:30 am